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Circular Letter

September 25, 2013

TO: **ALL CALPERS EMPLOYERS**

SUBJECT: **2013 ANNUAL MEMBER STATEMENTS**

The purpose of this letter is to inform you that Annual Member Statements (AMS) will be available online on October 28, 2013 for active members. This supports CalPERS ongoing efforts in reducing costs and supporting a green community.

Your employees can access their AMS online by logging into their my|CalPERS account at **my.calpers.ca.gov**. The AMS will include the member's accumulated service, a breakdown of contributions and interest, name of employer(s), and retirement formula(s) as of June 30, 2013.

If your employee would like to continue to receive their AMS by mail, they will need to change their mailing preference by October 3, 2013 by logging into **my.calpers.ca.gov**, going to the **Profile** tab and selecting **Mailing Preference**, or by contacting the CalPERS Customer Contact Center. In addition, we have provided this information to members in the fall issue of the *CalPERS PERSpective*, as well as on Facebook, Twitter, and Google+.

In addition, the *Present Employer Statement Report* is currently available for employers. This report provides a listing of your current active employees as of the date you run the report, their current contributions, posted interest (as of June 30, 2013), and total amount of Additional Retirement Service Credit purchased. For detailed information on accessing this and other reports, navigate to and review the Student Guide for Course 205: *So You Want to Run a Cognos Report?* This guide can be accessed in the Employers area of CalPERS On-Line, by going to **Employer Education & Events**, and then selecting **Employer Education** and **my|CalPERS Training**.

If you have questions about the AMS or *Present Employer Statement Report*, please visit our website at **www.calpers.ca.gov** or contact the CalPERS Customer Contact Center at **888 CalPERS** (or 888-225-7377).

KAREN DeFRANK, Chief
Customer Account Services Division