



## **2011/2012 Health Billing Cut-Off Dates Contracting School Districts and Public Agencies**

<b>Billing Month</b>	<b>School Districts</b>	<b>Public Agencies</b>
September	07/29/11	08/10/11
October	08/18/11	08/18/11
November	10/03/11	10/14/11
December	11/03/11	11/14/11
January 2012	12/02/11	12/14/11
February 2012	01/03/12	01/13/12

### **Important Note**

ACES (my|CalPERS) batch transactions are picked up Monday thru Friday at 3:00 pm, excluding State holidays.

my|CalPERS batch transactions will be picked up at 1:00 p.m. between the first day of the designated Open Enrollment period thru December 31<sup>st</sup>.

Please refer to the Circular Letter #200-022-11, System Conversion Impacts to Employers, or CalPERS On-Line at [www.calpers.ca.gov/pert](http://www.calpers.ca.gov/pert), for information about critical dates for key business activities as we transition my|CalPERS.